

# Marionville Elementary

## Comet Club - After School ChildCare

### ❖ Flat rate - \$10 per day or \$40 per week (for every student)

- \$40 covers the cost of a morning and/or afternoon slot for 1 week
- \$10 covers the cost of a morning and/or afternoon slot for 1 day

### ❖ Must pre-pay

### ❖ Hours

- 6:40 - 7:40 AM
- 3:00 - 6:00 PM
- Before and after school program open every day school is in session

### ❖ Classrooms:

- **AM - OT/PT room (South door in Kindergarten wing), students will be dropped off by this door.**
- PM - OT/PT room (South door in Kindergarten wing), students will be picked up from this door.

### ❖ Discipline:

- Discipline will be left up to administration
- Students earning disciplinary measures may receive expulsion from the childcare program.
- Late pick-up procedures: Students will be charged an additional \$5 for every 10 minutes past 6:00 pm
- Childcare coordinator clock will give the official time.

## After School ChildCare Staff

- ❖ Flat rate - \$10 per day or \$40 per week (for every student)
  - This eliminates the FERPA question regarding students' confidentiality regarding Free/Reduced info
- ❖ Must pre-pay
- ❖ Students of staff are free
- ❖ Hours
  - 6:40 - 7:40 AM
  - 3:00 - 6:00 PM
  - Before and after school program open every day school is in session
- ❖ Classrooms:
  - AM - Cafeteria, students enter through dock doors
  - PM - OT/PT room (South door by K wing), students will be picked up from this door.
- ❖ Discipline:
  - Discipline will be left up to administration
  - Students earning disciplinary measures may receive expulsion from the childcare program.
  - Late pick-up procedures: Students will be charged an additional \$5 for every 10 minutes past 6:00 pm
    - Childcare coordinator clock is the only clock used.
- ❖ Employee Information
  - Childcare coordinator
    - Collect money, turn in each morning to Hannah
    - Pick up Form - consisting of sign-off sheet containing phone numbers and contacts
  - Student to staff ratio: 15-1
  - \$12 per hour for Coordinator
  - \$10 per hour for non-certified
  - \$20 per hour for certified

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